

WHAPLODE CHURCH OF ENGLAND PRIMARY SCHOOL
CURRICULUM & STANDARDS COMMITTEE MEETING FINAL MINUTES
WEDNESDAY 1st FEBRUARY 2017 AT 5.30PM

PART 1

Present: Mrs I Hooper (Chair), Mrs A Flack, Mrs E Adie, Mr M Lunn, Mrs K Davis
 Also present: Mrs S Rix (Minutes),

Presentation on Forest Schools by Mrs S Roberts

Meeting started at 5.35pm

Agenda item	Issues	Agreed Action	Responsible
<i>Meeting started at 5.50pm</i>		Governors were given a presentation on Forest Schools and how it is being implemented and developed within school, concluding with future plans. It was noted how children all engage and love taking part in Forest School lessons/activities.	
Welcome and Apologies		Apologies received from Mrs M Roffe, which were accepted. Rev'd B Hutchinson was absent from the meeting.	
Declaration of Interest		There were no declarations of interest in any items on this agenda.	
Minutes of the meeting held on 19 th October 2016		There were no matters arising from the minutes. Minutes were approved and signed as a true record by Mrs Hooper.	
Data	SEF Summary Data	Governors were talked through the updated SEF summary for January 2017. It was explained to governors that new floor targets state that 85% of children have to meet age related expectations by the end of year 6. Governors discussed the Pupil Progress Overview data for each year group, broken down into reading, writing and maths. Q. In relation to reading, is reading at home at big factor?	

		A. Yes, especially in the first few years. Governors discussed the data and how progress is measured and monitored. Factors affecting the data were discussed yet the 85% floor target still has to be reached. Pupil progress meetings occur 6 times each academic year to ensure progress is constantly achieved and monitored.	
Safeguarding		Governors were given an overview of safeguarding within school. The safeguarding audit has been completed and is now with Lincolnshire County Council (LCC).	Clerk to email governors regarding domestic abuse training and sexual exploitation training.
Risk Assessments		Risk assessments have been completed for the trips to Sacrewell Farm and the Houses of Parliament. The Hilltop risk assessment has been sent to LCC.	
Monitoring Feedback		A governor has attended and monitored a School Parliament meeting. A letter was read out from the School Parliament requesting 10% of the curriculum spend of the budget equating to around £1,200 for them to budget and spend throughout each academic year. Governors all agreed for the School Parliament to receive 10% of the curriculum spend element of the budget. Governors were informed of other areas of monitoring.	
Review Suggested Policies	EYFS Physical Education	Governors agreed to adopt the policy. Governors agreed to adopt the policy.	
		Governors had discussions on health and well-being within school. As a school PE, well-being, food and nutrition and Forest Schools will be looked at and all brought together. Schools that embrace health and well-being are more likely to receive the funding available. An emphasis will be put on children making the decisions and monitoring health and well-being rather than it coming from the adults within school.	
		Governors discussed the issue of parents parking on the zigzag lines outside school and road safety in general. A member of the governing body will meet with the JPCSOs and the School Parliament to discuss further.	
	Governors Coffee Morning/Afternoon	Governors discussed holding another coffee morning/afternoon.	Clerk to email date out to governors and draft a letter to parents and carers regarding the coffee afternoon.

The meeting closed at 7.05pm

Signed: _____ Chair of Committee

Date: _____