

WHAPLODE CHURCH OF ENGLAND PRIMARY SCHOOL
CURRICULUM & STANDARDS COMMITTEE MEETING FINAL MINUTES
MONDAY 25TH SEPTEMBER 2017 AT 5.00PM

PART 1

Present: Mrs I Hooper (Chair) Mrs A Flack, Mrs E Adie, Mrs K Davis, Mrs M Roffe,
 Also present: Mrs S Rix (Minutes)

Meeting started at 5.03pm

Agenda item	Issues	Agreed Action	Responsible
Welcome and Apologies		Apologies received and accepted from Mr Lunn. Revd B Hutchinson was absent from the meeting.	
Election of Chair		Governors present agreed for Mrs Hooper to be re-elected as Chair of the Curriculum and Standards Committee for the academic year 2017/18	
Review of Committee Constitution		Governors reviewed the constitution and terms of reference. Governors agreed for School Development Committee to be amended to Curriculum and Standards Committee.	Clerk to amend constitution and terms of reference
Declaration of Interest		There were no declarations of interest in any items on the agenda.	
Minutes of the meeting held on 5 th July 2017		Mrs Hooper requested for her name to be added within the monitoring feedback. Mrs Hooper asked whether prodigy should be amended to product within the confidential minutes, governors agreed to this. Governors agreed for the minutes to be amended and for them to be brought back to the next meeting for signing.	Clerk to amend minutes and take to next meeting for signing
Data		Mrs Flack and Mrs Adie gave governors an in-depth overview of the quality assurance discussions records from their meeting with Stuart Edmonds.	

		Mrs Flack and Mrs Adie stated that the quality assurance process was a really useful, positive day and proved how well they both know school and the strengths and weaknesses of it.	
Academisation		There have been no further updates on academisation since the FGB meeting. 1 st November is still the planned date for academisation.	
Safeguarding		There have been no safeguarding updates since the FGB meeting. A safeguarding audit has been booked for 30 th October, it was requested a governor attends the audit.	Mrs Hooper to attend safeguarding audit.
Risk Assessments		Risk assessments have been completed for the cross country and athletics events. The risk assessment for the France trip is in progress.	
Monitoring Feedback		Mrs Davis has been into school to read with year 5. Mrs Davis has also met with Mrs Roberts regarding British Values and how this will be incorporated within display boards around school as well as in Forest Schools. Mrs Hooper has read and will continue to read with year 6. Mrs Roffe has sent in monitoring reports from July. Mrs Roffe will speak with Mr Lunn regarding the monitoring of the pupil premium and sports grant.	
Review Suggested Policies		There were no policies to review	

The

meeting closed at 5.50pm

Signed: _____ Chair of Committee

Date: _____