

WHAPLODE CHURCH OF ENGLAND PRIMARY SCHOOL
CURRICULUM & STANDARDS COMMITTEE MEETING FINAL MINUTES
WEDNESDAY 5TH JULY 2017 AT 5.00PM

PART 1

Present: Mr C Mackman (Stand in Chair) Mrs A Flack, Mrs E Adie, Mr M Lunn, Mrs K Davis, Mrs M Roffe, Mrs S Roberts, Mrs V Cook
 Also present: Mrs S Rix (Minutes), Mrs R Walker

Presentation – LAAT Quality Assurance by Stuart Edmonds, LAAT School Effectiveness Advisor

Meeting started at 5.10pm

Agenda item	Issues	Agreed Action	Responsible
		Stuart Edmonds, LAAT School Effectiveness Advisor gave governors a presentation on LAAT Quality Assurance detailing the support school can expect from LAAT. Mr Mackman commented that the forms seen will enable governors to cross reference and provide evidence following LAAT visits. Governors were also shown information relating to governance in LAAT schools. Mr Lunn commented that the information given is very supporting and gives governors the knowledge and information to be able to challenge. Mrs Cook commented that it will be good to have reassurance and know where governors need to focus. Q. When did the governance section become part of LAAT quality assurance? (CM) A. When I (SE) started. Q. What impact has it had? (CM) A. The school it was trialled in had no governors so it provided a starting point and a guide. It will be rolled out in LAAT schools from September. Mrs Cook commented that as governors and school strives for outstanding, governors need to make sure they are 'on the ball'	

Mr Edmonds, Mrs Cook, Mrs Walker and Mrs Roberts left at 6.00pm.		so any quality assurance given helps take governors to the next level. Governors commented that the charters will give both the head teacher and governors guidance.	
Welcome and Apologies		Apologies received and accepted from Mrs Hooper and Revd Hutchinson.	
Declaration of Interest		There were no declarations of interest in any items on the agenda.	
Minutes of the meeting held on 3 rd May 2017		There were no matters arising from the minutes. Minutes were approved and signed as a true record by Mr Mackman.	
Data	EYFS	Mrs Flack talked governors through the various data sheets. 81.5% of the EYFS cohort achieved a good level of development; although this does not quite meet the schools mantra of 85% the percentage is above both local and national data. EYFS also follows a different curriculum to the rest of school.	
	Phonics	The Y1 cohort has worked very hard and achieved a 90% pass rate. Y2 phonics retesting gave a 50% pass rate (2 pupils in total were retested).	
	Y2	Mrs Flack talked governors through the percentages for reading, writing, maths and spelling, punctuation and grammar (SPaG). In all 4 areas data is above local and national data at expected standard and at greater depth.	
	KS2	School was aiming for 85% across reading, writing and maths in the KS2 SATs. Although the data came out at 77% the national figure is 61% so school is considerably above this. Q. What is the reason for the increase in data this year? (CM) A. The SATs reading test this year was made more accessible but the raw score was increased - the tests are still as difficult. This year we had a better insight as to what was coming and there was some tailored SATs intervention in school.	

		Mr Mackman thanked all staff for ensuring the secure progress of the children. Mrs Adie and Mrs Flack were asked to pass on the thank you to all staff. School has been asked to conduct AQA tests on the children to provide LAAT with data that can be compared with national data.	Mrs Adie and Mrs Flack to thank staff on behalf of governors.
Academisation		Governors were updated on the academisation process. The date to academise has now been moved to 1 st August 2017.	
Safeguarding		Governors were given an overview of safeguarding within school.	
Risk Assessments		Risk assessments have been completed for the EYFS trip and the recent sports trips.	
Monitoring Feedback		Mrs Davis has been reading with children in year 4 on a weekly basis and has also monitored EYFS, looking at progress and Tapestry. Mrs Hooper has been reading with year 5 on a weekly basis. Mrs Davis also attended the EYFS pupil progress meeting and accompanied EYFS on the Sealife Centre trip. Mrs Roffe stated that she was going to monitor SPaG but has not yet done so.	
Review Suggested Policies	Intimate Care Policy	Governors all agreed to accept and adopt the policy.	
		Mr Mackman discussed homework and asked for a note to be sent home with homework explaining it.	
		Mrs Davis informed governors that she has organised for school to receive some slabs for the Forest School area.	

The

meeting closed at 7.15pm

Signed: _____ Chair of Committee

Date: _____