

**WHAPLODE CHURCH OF ENGLAND PRIMARY SCHOOL**

**FULL GOVERNING BODY MEETING FINAL MINUTES  
WEDNESDAY 15<sup>TH</sup> MARCH 2017 AT 5:30PM**

**PART 1**

Present: Mr C Mackman (Chair), Mrs A Flack, Mrs V Cook, Ms T Barton, Mrs M Roffe, Mrs E Adie, Mrs S Roberts, Mr M Lunn, Mrs K Davis  
Also present: Mrs S Rix (Minutes)

*Meeting started at 5:30pm*

<b>Agenda item</b>	<b>Issues</b>	<b>Agreed Action</b>	<b>Responsible</b>
Welcome and Apologies		Apologies received and accepted from Mrs Hooper and Revd Hutchinson.	
Declaration of Interest		There were no declarations of interest in any items on the agenda.	
Minutes of the Full Governing Body meeting held on 7 <sup>th</sup> December 2016 Minutes of the meeting with Acorn Preschool held on 13 <sup>th</sup> December 2016		There were no matters arising from the minutes.  All minutes were approved and signed as a true record by Mr C Mackman	
Committee Minutes (for information only)		Committee minutes for governor information only.	
Head Teacher Report	<i>Pupil Progress Grammar, punctuation and spelling  British values</i>	Mrs Flack talked governors through the report. Pupil progress meetings have taken place. Grammar, punctuation and spelling (GPS) is a trend across school, governors discussed the GPS data given by Mrs Flack. All staff are now using the writing 'depth of learning' tracker. Governors were given an additional sheet on GPS which they were asked to look at and ask questions on at their next meeting. Governors were informed that they need to monitor British	

	<p><i>Connections</i></p> <p><i>School improvement plan</i></p> <p><i>Academisation</i></p> <p><i>Data</i></p>	<p>values and meet with the worship council as well as having a named British Values Governor. Governors discussed the role and Mrs Davis agreed to be the named British Values Governor.</p> <p>Mrs Adie has met with groups of boys throughout school, focusing on how they viewed connections work. The groups were enthused with connections work and could see how it was linked to writing, the results were very positive. It was agreed that connections work is going in the right direction.</p> <p><b>Q. Are girls enjoying the connections/topic work as well?</b></p> <p>A. Yes, girls enjoy all topic work; it is more difficult to engage the boys. The aim is to ensure both boys and girls do equally well.</p> <p>Mrs Flack stated that school is working through the school improvement plan. In future, the plan needs to be started earlier in the year.</p> <p>The school's bid to academise has been taken to and approved by, the Head Teacher Board. The bid will now be taken to the Lincoln Diocesan Board of Education on 21<sup>st</sup> March.</p> <p>Governors talked through the data and discussed the age related percentages. SEN pupils are making good progress.</p>	
Holidays Requested in Term Time		Governors discussed holidays requested for a pupil in term time.	
Safeguarding		<p>Mrs Flack gave governors a brief outline of the number of safeguarding cases within school.</p> <p>Mrs Hooper monitored safeguarding on 10<sup>th</sup> March.</p> <p>Mrs Flack attended an attachment disorder course on 14<sup>th</sup> March and is attending a deeper level of domestic abuse training course on 20<sup>th</sup> March.</p>	
Risk Assessments		<p>EYFS children continue to risk assess their own environment.</p> <p>The risk assessment for France is being worked on.</p>	
Christian Distinctiveness		<p>The spirituality policy is up for review.</p> <p>The summer term collective worship timetable will be sent out at the end of the week.</p> <p>Reflection areas and reflection books are all in place. The values displays are continually updated.</p> <p>The Collective Worship Council are planning the Easter service on 31<sup>st</sup> March which is to be taken by Mrs C Christie.</p> <p><b>Q. Do you have thought boxes?</b></p> <p>A. Yes, Rainbow boxes.</p>	

Monitoring Feedback		Mr Mackman is to write-up the work he has completed in relation to academisation over the last few months. Mrs Hooper has recently monitored safeguarding, Mrs Hooper and Mrs Davis listen to children read in school. It was agreed that Mrs Roffe would come into school and meet with Mrs Walker to view the action plan put in place for GPS. Mrs Flack stated that governors need to come into school and see things for themselves to be able to report on it. Governors were informed that the next pupil progress meetings are on 21 <sup>st</sup> April. Governors were asked to attend parents evenings.	
Policies	<i>New Governor Induction Policy / New Governor Induction Policy Finance</i>  <i>Spirituality</i>  <i>Gifted and Talented</i>	Governors agreed for the new governor induction policy to be updated with a section on finance as a replacement to the new governor induction policy for finance.  Governors all agreed to adopt the policy  Governors all agreed to adopt the policy	Clerk to update and bring back to the next FGB meeting  Clerk to put policy onto correct headed paper  Clerk to add to website
Correspondence		Mr Mackman informed governors that there is a local charity which may be able to make a donation to the school.	Mr Lunn to write a letter regarding the donation
		Mr Lunn informed governors that when meeting on 24 <sup>th</sup> May to agree the budget, the budget will be split – 1 part under local authority and 1 part under LAAT.  Governors discussed the fairer funding formula. <b>Q. Does it affect grammar schools?</b> A. Yes, all government funded schools.	

The meeting closed at 7.15pm

Signed: \_\_\_\_\_ Chair of Committee                      Date: \_\_\_\_\_