

**WHAPLODE CHURCH OF ENGLAND PRIMARY SCHOOL**

**RESOURCES COMMITTEE MEETING FINAL MINUTES  
WEDNESDAY 18<sup>TH</sup> OCTOBER 2017 AT 5:30PM**

**PART 1**

Present: Mr C Mackman, Mrs A Flack, Mrs S Roberts, Mrs E Adie, Mrs V Cook  
Also present: Mr M Lunn, Mrs S Rix (Minutes)

*Meeting started at 5.30pm*

<b>Agenda item</b>	<b>Issues</b>	<b>Agreed Action</b>	<b>Responsible</b>
		Governors reviewed and signed off the first aid/accident slips.	
Welcome and Apologies for Absence		Governors were welcomed to the meeting.	
Election of Chair		Governors agreed for Mr Mackman to continue as Chair of the Resources Committee for the academic year 2017/18	
Review of Committee and Constitution		Governors reviewed and discussed the constitution and terms of reference of the resources committee. Governors agreed for points 4, 5 and 6 to be replaced with the charter for finance, buildings and personnel.	Clerk to update constitution and terms of reference.
Declaration of Interest		There were no declarations of interest in any item on the agenda.	
Minutes of the meeting held on 20 <sup>th</sup> June 2017		<b>Q. Has there been any response to the survey regarding clubs? (CM)</b> A. Responses have been received. Some state they would like to see breakfast provision start at the earlier time of 8am but for the same cost. At present there are not enough children using the provision to warrant starting any earlier; the breakfast supervisor is unable to start any earlier. Other comments included slightly healthier food at lunch and that a good range of clubs are offered. Governors discussed wrap around care provision but it was agreed that school does not have the infrastructure to provide an 8am to 6pm provision.  Minutes were approved and signed as a true record by Mr C Mackman.	Clerk to provide governors with survey findings.
Budget Setting 2017/18	Boundary Fence	Mr Lunn discussed with governors boundary fence options.	



Review Suggested Policies	Appraisal Policy	The appraisal policy is a LAAT policy. Governors agreed to adopt the LAAT policy.	
		Mr Mackman congratulated Mrs Flack, Mr Lunn and Mrs Adie for the work put in across both schools. Mrs Flack thanked governors for allowing the opportunity of the take over at Weston St Mary. Mrs Roberts stated that it is right what school has done for the children of Weston St Mary school.	

The meeting closed at 7.25pm

Signed: \_\_\_\_\_ Chair of Committee                      Date: \_\_\_\_\_