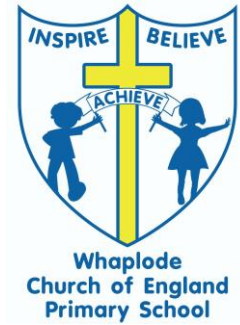




**Whaplode (Church of England) Primary School**  
Mill Lane, Whaplode, Spalding, Lincolnshire  
PE12 6TS

**Phone:/Fax: 01406 370447**

**Executive Head Teacher: Mrs A Flack**  
<http://www.whaplodeprimary.co.uk>



## **ADMISSIONS POLICY**

It is our school policy to have one annual intake of children. This is in the September of the academic year in which the child becomes five. (The academic year runs from 1st September to 31st August inclusive).

This means that some children will be just over four years old in September, and some parents may feel their child is too young to start full time at school. If there are any such concerns please feel free to discuss this situation with the Head Teacher. We would be happy to arrange a different start to your child's school career if it seems appropriate.

Some children benefit from starting with mornings only for a while and gradually building up the afternoon attendance as their confidence grows. We are very keen for the children to have a happy and confident start to their education.

Parents who wish their child to join our school mid-year must contact the admissions department at Lincolnshire County Council in Lincoln who will take them through the process. When we are over-subscribed (PAN class size of 28) we follow the guidelines and policies in the 'Going to School in Lincolnshire' booklet. Prospective parents are very welcome to make an appointment with the Head teacher, view the school and discuss their child's future.

We have a meeting for new parents in the summer term where you can meet members of staff who will be teaching your children. There will also be an opportunity to ask any questions.

We hold some very successful sessions for new children during the summer term when they can try out some school activities for themselves. You will be told of these dates nearer the time.

Reviewed By	Date	Amendments
	01-12-2017	Policy put onto new letterhead, no other amendments