



Whaplode (Church of England) Primary School
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Head Teacher: Mrs A Flack
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11th January 2017

Dear Parents/Carers

BREAKFAST CLUB

Following my last letter regarding the school's Breakfast Club sent out in November, I am having to remind parents again about details of the policy.

Our Breakfast Club Policy specifically states '*responsibility for the children is only taken if the children are correctly booked in and handed over to the staff by a parent or carer.*' At present, some children are not being accompanied by adults and are not being sensible whilst waiting for the breakfast club to open, causing parents to make complaints. Therefore, children must be accompanied by an adult until they are let into the school hall in line with the policy.

If children continue to be unaccompanied they will not be allowed to attend breakfast club.

I have attached a copy of the breakfast club policy for your perusal.

I thank you in advance for your co-operation

Yours sincerely

Mrs A Flack
Head Teacher

