



Whaplode (Church of England) Primary School  
 Mill Lane, Whaplode, Spalding, Lincolnshire  
 PE12 6TS

Phone:/Fax: 01406 370447

Head Teacher: Mrs A Flack  
<http://www.whaplodeprimary.co.uk>



29<sup>th</sup> September 2016

Dear Parents/Carers

**Parents Evenings**

We shall be holding parents evenings on Tuesday 18<sup>th</sup> and Thursday 20<sup>th</sup> October when you will have the opportunity to look at your children’s work and discuss their progress with the class teacher.

Appointments will be of a 10 minute duration. Please fill in the form below to let us know your preferred day and time to allow us flexibility in arranging appointments, especially when timetabling families. Due to limited availability of time slots there will only be one appointment per child available. Split families will have to arrange whom attends.

Please complete a form for each child and return to the school office by Friday 7<sup>th</sup> October.

Yours sincerely

Mrs A Flack  
 Head Teacher

**Parents Evenings**

Child’s name ..... Class ..... Sibling in class .....

Please arrange an appointment within the times indicated: (please tick)

Tuesday 18 <sup>th</sup> October	4 – 5 pm [ ]	5 – 6 pm [ ]	6 – 7 pm [ ]	anytime [ ]
Thursday 20 <sup>th</sup> October	4 – 5 pm [ ]	5 – 6 pm [ ]	6 – 7 pm [ ]	anytime [ ]

Signed.....(parent/guardian)

