



Whaplode (Church of England) Primary School
Mill Lane, Whaplode, Spalding, Lincolnshire
PE12 6TS

Phone:/Fax: 01406 370447

Head Teacher: Mrs A Flack
<http://www.whaplodeprimary.co.uk>



Whaplode
Church of England
Primary School

21st March 2017

Dear Parents/Carers

Class 1

It has been brought to my attention that when arriving late, some parents of pupils in year 1 are taking their children straight around to the year 1 classroom rather than going through the reception area of the school office. This can result in children not being marked in the register.

Please ensure that if you arrive after class 1 have gone into their classroom, that you bring your child to the school office so that they can enter via the main building and can be marked in the register.

Yours sincerely

Mrs A Flack
Head Teacher

