

**WHAPLODE AND WESTON ST MARY CHURCH OF ENGLAND PRIMARY SCHOOL**

**VIRTUAL COMMITTEE MEETING FINAL MINUTES  
TUESDAY 7<sup>th</sup> JULY 2020 AT 5:00PM**

**PART 1**

Present: Mrs E Adie, Mrs A Flack, Mrs R Walker, Mr C Mackman, Rev G Atha, Mrs I Hooper, Mrs R Neno, Mrs J Smith, Mrs S Roberts  
 Also present: Mrs K Davis (Minutes)  
 Apologies: Mrs V Cook

Opening prayer given by Rev G Atha.

Meeting started at 5.05pm

<b>Agenda item</b>	<b>Issues</b>	<b>Agreed Action</b>	<b>Responsible</b>
		Virtual meeting held via Zoom.	
1. Apologies for Absence		Mrs V Cook sent her apologies.	
2. Declaration of Interest		There were no declarations of interest in any item on the agenda.	
3. Minutes of the previous meeting held on 16 <sup>th</sup> June 2020.		Minutes approved in meeting as a true record by Mr C Mackman.	Clerk to give minutes to Mr C Mackman to sign.
4. Matter arising from previous meetings and follow up of actions		Mr C Mackman checked with Clerk that all relevant letters had been sent since previous meeting. The clerk replied Yes. Mrs A Flack commented that the letter to all staff was well received.	
5. End of year summary (WHA End of year summary & WES End of year summary)		<i>Q. Where are we as schools and where are we going forward? (CM)</i> Mrs A Flack explained that with September fast approaching and staff planning for September the update that had been provided before the meeting gives Governors an idea of what is being put in place to ensure the staff get it right for the children. Mrs I Hooper expressed that the documents show the schools have prepared for every eventuality going forward. <i>Q. Are the weekly updates useful? (EA)</i>	

		<p>All governors agreed they were helpful. Mrs E Adie replied, these would carry on. Q. Thinking about transition detailed in the reports, what happens if one of the teachers is unable to return, what other plans do you have in place? (RN) Mrs A Flack explained how Zoom meetings were happening with old and new teachers in order for the children to meet their new teacher online. Come September the current year 6 students will not be here so there is the opportunity to allow year 5/6 to transition which will allow other years to do the same. Mrs A Flack explained about the Kindness Curriculum that has started and will continue in September as well as a recovery curriculum for September. There is also blended learning in case of a local lockdown and Teams learning platform which will support children who may be on site or not. Mrs A Flack asked is this information was helpful? Mrs R Neno replied, yes. <i>Q. Free School Meal vouchers, what is happening with those? (CM)</i> Mrs A Flack explained that the office had arranged and sent them to all relevant parents today. Mr C Mackman expressed his concerns that as of September, the children who haven't been back may find it tough. Mrs A Flack agreed with Mr C Mackman and explained how both children and parents may find it an anxious time. For this reason we may look at having a staggered start time and days. We do not want anxious children and parents. The school will need to keep them as informed as we can going forward. Mrs I Hooper expressed that it does depend what happens nationally, if there is a second spike that will create more anxiousness. Mr C Mackman commented it will take a long time to adjust. Mrs E Adie mentioned the possible academic gaps due to the lockdown and has highlighted the areas that need to be looked into. Once these have been addressed, then the schools can concentrate on the new curriculum. It is not a case of forgetting what has been missed but to catch up on areas and then move on. Mr C Mackman asked about the exams and hoped that the situation would be taken into consideration with areas missed. Mrs A Flack explained that all the normal Phonics, KS1 SAT's, YR4 Mental Maths Arithmetic and YR6 SAT's are still planned to go ahead. Mrs E Adie commented that the average would be taken from all tests and all schools are facing similar problems, but would like to think that it would be reflected in grades. Mrs E Adie continued to explain that there have been no real problems with the children that have returned.</p>	
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6. Safeguarding		There have been no safeguarding concerns since the last meeting.	
7. Christian Distinctiveness		Mrs E Adie explained that there have not been many changes since the last meeting. Whaplode is still working closely with the Holbeach food bank and distributing food when received.	
8. AOB	Parental Complaint  Deferred & Delayed Start Policy	<p>Mr C Mackman discussed the ongoing communications with the board.</p> <p>Mr C Mackman required an update on the delayed start which was discussed.</p> <p>Mrs A Flack explained how L Yapp at Lincolnshire County Council wants to use the Policy for the local authority and that this was the first time any school had sent a policy over. L Yapp expressed what a useful tool this policy would be.</p> <p>All Governors accepted the new policy and approved it.</p> <p>Mrs A Flack explained the RHE Policy had been shared with parents and would start to be taught in September. The schools are not required to start it yet but the SLT feel it will be very useful moving forward.</p> <p>Mr C Mackman expressed how Mr Ruck would be missed and that he has done a lot for the school over the years.</p> <p>Mrs A Flack stated a card/letter from the Governors would be nice.</p> <p>Mrs R Walker commented in case a meeting is not planned for the 1<sup>st</sup> two weeks in September she would be in contact after her maternity.</p> <p>All Governors agreed that a meeting would be held within those 1<sup>st</sup> two weeks and wished her the best.</p> <p>Mr C Mackman ended the meeting thanking everyone for their hard work over the past year and wished Mr G Atha all the best for the future.</p>	Mr C Mackman to arrange a card for Mr Ruck.
9. Agree Meeting Dates for 2020-21			Mrs E Adie and Clerk to sit down and arrange dates.

The meeting closed at 6.00pm

Signed: \_\_\_\_\_ Chair of Committee

Date: \_\_\_\_\_



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