



Whaplode (Church of England) Primary School
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PE12 6TS

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But as for you, be strong and do not give up, for your work will be rewarded ~ 2 Chronicles 15:7

Dear parents and carers,

We are very aware that the arrangements regarding the dismissal of pupils at the end of the school day has been problematic in ensuring the safety of all involved. We have consulted with a number of parents, as well as our governing body and propose a change to these systems, coming into effect from Monday 9th November.

From now on, pupils will be released from school one class at a time, starting with Reception. We ask that parents queue at the gate nearest to Y6, in a socially distanced manner, on the pavement by the bungalows. The gate will be opened at the collection time for each class, allowing the queue to move on to the school site and along the pathway at the side of the staff car park. Teachers will be with their class waiting for the parental queue, where they will dismiss each child to their parent in turn. Parents must wait in the queue until it is their turn. Once you have collected your child, please leave the school site immediately through the large gate on the pre-school side of the school.

Any parents who have to collect more than one child are asked to wait on the path on the opposite side of the school to ensure the pavement on the school side is kept clear. Parents are asked to remain here until it is time to queue for their next child. A map detailing queue point, pathway etc is included at the end of this letter.

Class dismissal times will be as follows:

Reception: 2:50pm

Year 1: 2:55pm

Year 2: 3:00pm

Year 3: 3:05pm

Year 4: 3:10pm

Year 5: 3:15pm

Year 6: 3:20pm



I can do all things through him who strengthens me ~ Philippians 4:13

As parents are coming on to the school site, we insist that masks are worn. If you are exempt from wearing a mask, please inform the school office.

School staff will not be available to hold discussions with any parent or carer during this time as it is vital that children and adults vacate the site quickly to allow for this system to work effectively.

We will review this system at the end of next week and amend as necessary. At this time there will be no changes to the morning drop off routines.

We hope that parents support us fully with this new system in order to ensure a swift and safe exit from school for all children.

Best regards

Mrs E Adie

Head of School

